



**Oklahoma Licensed Behavior Analyst Board**  
**Department of Human Services**  
**Developmental Disabilities Services Division**  
**P.O. Box 25352**  
**Oklahoma City, OK 73125**



***Oklahoma Licensed Behavior Analyst Board (OLBAB)***  
***Executive Board Meeting (TEAMS)***  
**September 21, 2023**  
**10:00-12:00**  
**Meeting Minutes**

**Current Members:**

**Dr. Annie Baghdayan, Chair - present**  
**Matthew Williams, Chair Elect - present**  
**Dr. Bonnie J. McBride, Vice Chair - present**  
**Dr. Erika Olinger, Member - absent**  
**Dr. Gary Duhon, Member - present**  
**Beth Price, Member - present**  
**Sara Morris, Member - present**  
**Tanesha Hooks, OHCA Representative - present**  
**Matt Aingell, representing DDS - present**  
**Rene Stewart, DDS Administrative Assistant DDS - present**

**1. Welcome and Call to Order**

- Introductions of those present – Guest Shannon O’Leary
- Approval of agenda – Approved by Beth Price
- Approval of minutes from July 20, 2023 – Approved by Gary Duhon

**2. Updates/Credentialing – Matt Aingell & Rene Stewart reporting:**

- 485 total of BCBA’s and BCaBA’s
- 75 not renewed – mostly out of state
- Suggested to add wording to OLBAB website – Re: please allow 24-48 hours for response/turnaround
- Rene will send email to expired licenses/certificates regarding name will be removed from website in January 2024

**3. 2024 Board Meeting dates:**

- Board meeting dates approved for January 18, 2024, May 16, 2024, September 19, 2024, and November 21, 2024; Executive session dates: March 21 and July 18.
- Push for in-person meetings
  - Maybe use basement rooms at Sequoyah Building

**4. Updates from board members**

- Consider updating policy after APBA conference in October 2023. Should be able to network and get other ideas, then put back on agenda for review.

- How does OLBAB keep up with changes in industry? What are best practices for our board?
- Supervising BCBA's from out of state - need to be licensed in Oklahoma as well. Accountability. Should we ask on application if you are "supervising" or "practicing"?
  - Maybe "FAQ" on website
- March 2024 – APBA Conference – Bonnie McBride, Matt Williams attending. OLBAB to cover portions of travel costs – re: flight and hotel (need to get with James Bond through SATTRN.)
  - Vote to cover travel – Dr. Duhon moved to approve and Tanisha Hooks seconded
- Annie – Trip to Lebanon – spoke at Behavior Analyst Conference
  - Tik-Tok – putting out mis-information
  - Virtual physicians being used (diagnosis with only 30 minute virtual meet)

**5. Suggestions for future agenda items and action items**

- By-laws and Board members responsibilities

**6. Adjournment and the date for our next Meetings:**

- Adjournment at 11:45am
- Next meeting - November 16, 2023 @ 10am